

Funding Guidelines

Emergency Assistance Fund

- 1.1** The ACCF Emergency Assistance Fund aims at addressing the following:
- emergency needs arising from unforeseen or unexpected circumstance resulting in financial or other hardship;
 - where government assistance and other avenues have been exhausted to meet such needs.

1.2 ELIGIBILITY

Emergency funding applications must be referred by one of the following:

- A registered non-profit organisation;
- A registered charitable organisation;
- A Sub-ordinate committee/group of a registered non- profit/charitable organisation.

The amount of emergency assistance for any application can be up to a maximum of \$1000.

There is no closing date for applications of Emergency Assistance until the amount allocated for the year has exhausted.

Please note: Grant support for the same client is limited to once per year.

1.3 INELIGIBLE EXPENSES

The ACCF grant will not provide funding for the following expenses, including but not limited to:

- Repayment of gambling or personal loan debts
- Payment of traffic fines or penalties
- Visa application fees
- Financial difficulties resulting from excessive discretionary or non-essential spending
- Private healthcare costs when the applicant is eligible for public health services

1.4 APPLICATION TERMS AND CONDITIONS

- Funded clients and families are required to use funds for the purpose stated in the application.
 - All applications must be made online with an official application form provided by ACCF.
 - All applications must be made by the referring organisation who has the responsibility to assess the client's circumstance against the guidelines.
 - The referring organisation must provide a client's bank statement from their Transaction Account dated within the last 3 months prior to the time of lodgement of this application.
 - In addition to the letter of support, referring organisation must provide adequate supporting documentation for the application and the emergency need/unforeseen circumstance, including:
 - Eviction notice in the case of potential or recent eviction
 - Letter or documentation from a medical professional in the case of medical circumstance
 - Any other appropriate documentation or evidence to support the application
- *Please note that the referring organisation is responsible for providing this evidence with the initial application. ACCF will not follow up for further details following this point.**
- The decision of ACCF in the provision of emergency assistance is final and is not subject to any appeal process.