

# Funding Guidelines

## Emergency Funding

- 1.1** Emergency funding aims at addressing the following needs:
- emergency needs arising from unforeseen or unexpected circumstance resulting in financial or other hardship; and
  - government assistance and other avenues have been exhausted to meet such needs.

**1.2** ELIGIBILITY

Emergency funding applications must be referred by one of the following:

- A registered non-profit organisation;
- A registered charitable organisation;
- A Sub-ordinate committee/group of a registered non-profit/charitable organisation.

The amount of emergency assistance for any application can be up to a maximum of \$1000.

There is no closing date for applications of Emergency Assistance until the amount allocated for the year has exhausted.

**1.3** APPLICATION TERMS AND CONDITIONS

- Funded clients and families are required to use funds for the purpose stated in the application.
- All applications must be made with an official application form provided by ACCF (forms can be obtained from our website [www.accfnsw.org](http://www.accfnsw.org) or alternatively submit the application online).
- All applications must be made by the referring organisation who has the responsibility to assess the client's circumstance against the guidelines.
- The referring organisation must provide a letter of support dated within a week in their entity's letterhead providing a brief summary of the client's situation and the intended use of the fund, if granted.
- The decision of ACCF in the provision of emergency assistance is final and is not subject to any appeal process.