



Australian Chinese Charity Foundation Inc.
澳洲華人公益金

Project Acquittal Form

This form should be used to provide reportage and feedback to the Funds and Grants Committee following the completion of a project or event.

ORGANISATION DETAILS	
Organisation Name	
Contact Name:	
Title:	
Telephone:	
Email:	

PROJECT DETAILS	
Project title:	
Project start date:	
Project end date:	
Grant amount:	
Brief project description:	



PROJECT RESULTS	
What did you do? (specific activities, where, when, who participated)	
What were the actual outcomes? (what was the effect on participants and their involvement, how did you measure the outcomes?)	



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Statement of project income and expense		
Please refer to your original proposal budget.		
Description	Budget	Actual
Income		
Grant Amount Received		
Total		
Expenditure (itemised expenses)*		
Total		
Balance remaining (if any)		

* Please provide copies of major expenditure receipts

Please provide any additional project information you would like to share including project reports, photographs or quotes or stories from beneficiaries. The provision of such information and images will be taken as permission to publish it.